

**INFORMATION FOR COMPLETING AUSTRALIAN UNACCOMPANIED
PERSONAL EFFECTS STATEMENT**

It is essential that the person completing this form provide a copy of their passport
(picture page only)
Original of this Customs Form must be returned to Crown as Customs will not accept
facsimile copies

Please read carefully and complete if effects being moved belong to you.

- With the exception of shipping information on page one, all questions must be answered.
- Ticks must be placed in appropriate boxes (not crosses)
- Should you make an alteration (including the use of whiteout) to an answer you have, please initial the alteration
- The signature, as required, must belong to the owner whose name is given at the top of the form.
- Australian Customs will not accept a box number or care of business address. A residential address must be given.

- **Section #2** – If packed by Crown Relocations please tick **NO** and state ‘**Packed by Crown Relocations**’.
- **Section #5** – List dutiable items. True values **MUST** be given and the receipts attached if available.
 - If alcohol or tobacco is declared you **MUST** also show the type and volume of each – Alcohol in litres and tobacco in quantity. A separate Alcohol Listing is attached.

NOTE: Please state the proof of the alcohol, e.g. 25% proof

- **Section #7 – FOOD OF ANY KIND)** – If foodstuffs are included, state **YES** then advise contents, i.e. spices and tinned food of a kind purchased at a supermarket. Crown will pack separately. The inclusion of foodstuffs can create considerable customs delays. **We strongly recommend that NO foodstuffs be included in your shipment.**
- **Section #8 – (FURNITURE OR OTHER ARTICLES OF WOOD) -** State, “As per Crown Inventory” and also state ‘Fully treated domestic furniture’ if this is the case.

**BY COMPLETING THE ABOVE ON THE FORM CORRECTLY
UNNECESSARY DELAYS IN CLEARANCE WILL BE AVOIDED**